

## ABSTRACT OF THE DISCLOSURE

Aspects of the present invention may be found in a system and method to effectively schedule and configure video and audio conferences. In one embodiment, the system comprises a server and one or more audio/video conferencing devices interconnected through a public or private data network. In one embodiment, a graphical user interface (GUI) provides for an intuitive means to graphically view and configure one or more conferences, participants, and conference call configuration settings.